

Summary Notes for the Kirby Alliance Committee Discussion
17 DeHart Street Morristown, New Jersey
February 23, 2017 at 10:00 a.m.

Attendees: **Marian C. Burke**, Acorn Hill Fund Director; **Katharine C. Prentice**, Acorn Hill Fund Director; **Roger H.W. Kirby**, Ann K. Kirby Foundation Director; **Wade H.O. Kirby**, Ann K. Kirby Foundation Director; **Coray S. Kirby**, A.P. Kirby, Jr. Family Fund Director; **Milan S. Kirby**, A.P. Kirby, Jr. Family Fund Director; **Jessie K. Lee**, A.P. Kirby, Jr. Family Fund Director; **Jefferson W. Kirby**, F.M. Kirby Foundation Director; **S. Dillard Kirby**, F.M. Kirby Foundation Director; **Frank N. Barra**, F.M. Kirby Foundation Treasurer & Secretary; **William H. Byrnes**, F.M. Kirby Foundation Vice President – Grants; **JoAnn F. Tiefau**, F.M. Kirby Foundation Program Officer

- 1) Where we stand – briefly review key takeaways over past 2 ½ years – Dillard/Frank
 - a. Dillard provided a brief summary of what has occurred since August 2014, which included two “organizational” meetings to discuss areas of mutual interest, trips to the Marian S. and Allan P. Kirby Municipal Building in Harding Township (Philanthropy Roundtable presentation/veterans support programs discussion), the Allan P. Kirby Center for Entrepreneurship at Wilkes University, and a tour of sites in Wilkes-Barre, Pennsylvania.
 - b. Frank then reviewed the Kirby Alliance grant distributions to date and noted that the next distribution of \$18M to each branch is planned for early January 2018.
- 2) Discussion on any possible pending 2017 grants of potential interest to the group – All
 - a. Dillard began by discussing the Marian S. and Allan P. Kirby Municipal Building and distributed a letter from Nicolas Platt detailing the final work and fundraising needed to complete the renovation project. Dillard mentioned that he expects the F.M. Kirby Foundation to approve a grant of approximately \$25K towards the \$200K of remaining costs, which is in addition to the \$150K grant made in April 2014.
 - b. Jeff then began a conversation on the Kirby Collection of portraits at Lafayette College. He mentioned that he expects the F.M. Kirby Foundation to receive a grant application from the College for the renovation of a section of a current art building that would allow for more of the Collection to be displayed. Dillard mentioned that the estimated renovation cost was \$950K for the 2K square foot space. Marian mentioned that they will be donating a portrait of Allan P. Kirby to the College once their mother’s home is sold. Coray expressed interest in the project on behalf of the A.P. Kirby, Jr. Family Fund and Dillard offered to share the details of the project with them once received.
 - c. Katie detailed a project at Wyoming Seminary that will revamp a garden and rename it the Marian and Allan Common. The work will be funded via an endowment currently at the school, along with additional funds from the Acorn Hill Foundation and the Acorn Hill Fund.

- d. There was also a discussion on the frequency of meetings and introducing the next generation to the Kirby Alliance. After a discussion, the group agreed that twice a year meetings remained appropriate and that each branch of the family could start bringing the next generation to meetings. Each branch will determine their own guidelines as to age and number, however, Dillard requested that he be informed of attendees ahead of time for planning purposes.
- 3) Update on Fred M. and Jessie A. Kirby Episcopal House, Inc. – Jessie and other KEH Board members
 - a. Jessie stated that a contractor has been selected, however, the bidding process has not been completed. The Board hopes to have all bids by mid-March and still wishes to begin construction in April. The plan is to close for eighteen months with an expected reopening at the end of 2018. The House also plans to reduce the number of visitors after the renovation.

There was then a discussion on the next meeting date and location. After a discussion, the group agreed to meet on October 19, 2017 at 10 a.m. at Lafayette College. Jeff has organized the day, which will include a tour of sites of family interest on campus followed by the meeting and lunch at the Chateau Chavaniac.

- 4) Presentation from Daniel Matz, Web Manager, Brad Smith, President, and Kief Schladweiler, Development Specialist, The Foundation Center (NYC based)
 - a. The Foundation Center detailed the various tools available for philanthropy. They also announced that they would make access to the tools free to each branch of the family for a period of one year.
 - b. The Foundation Center also provided information on their website design and hosting capabilities that are available to Foundations of all sizes. Currently, 220 Foundations participate in this service and 75% of the websites are at no cost.
 - c. The Foundation Center detailed its efforts to increase transparency amongst Foundations and its belief that it is better for Foundations to tell their own story than to have others tell it for them.
 - d. After the conclusion of the presentation, JoAnn demonstrated some of the Foundation Center tools used by the F.M. Kirby Foundation on a regular basis, along with some of the tools from Charity Navigator and GuideStar. She expressed a willingness to accept questions on “best practices” as they might arise.